

Contributions by payroll deduction

Please print clearly in black ink.

Use this form to make either personal after-tax or salary sacrifice contributions by payroll deduction.

To have personal after-tax or salary sacrifice contributions taken out of your pay, complete this form and **give it to your payroll manager.**

Have you provided your tax file number (TFN) to First State Super?

If you have not provided your TFN to the Fund, you should consider doing so prior to submitting this form to your payroll manager. If you wish to provide your TFN, you can do so by telephoning Customer Service on 1300 650 873 and following the prompts, via the Member Services area of our website, or by completing the *Tax file number collection form (FSS 004)* available from Customer Service or the website.

If we do **not** hold your TFN, we will be unable to accept any personal after-tax contributions received for you and we may be required to deduct additional tax from your salary sacrifice and employer contributions.

Caps on contributions

When making contributions to superannuation, you should consider the caps that apply to before-tax and after-tax contributions made in any one year. There are significant tax implications if these caps are exceeded. Refer to the contributions fact sheets on our website or the current Member Booklet for further information on the contribution caps and the tax implications of exceeding the caps.

1. Your personal details

Member number (if a member)	Title (Mr Mrs Ms Miss Dr)	Male	Female	Birth date	(DD-MM-YYYY)																																																							
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2. Contribution details

How much do you want to have paid into your superannuation account directly from your pay?

% of my salary OR \$ (in whole dollars)

Frequency of contributions Weekly Fortnightly Monthly
(Cross one box only)

Please deduct from My after-tax pay My before-tax pay
(Cross one box only) (salary sacrifice)

If you are using this form to begin salary sacrifice deductions, please check with your payroll manager as you must first obtain your employer's consent to this arrangement and you may need to complete further documentation.

Before beginning to make salary sacrifice contributions you should seek financial advice from a licensed or authorised financial adviser to ensure that salary sacrifice is appropriate for your individual circumstances.

Any before-tax or acceptable after-tax contributions received from your employer on your behalf will be invested according to your current investment choice/s.

Signature

Date (DD-MM-YYYY)

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Please give this form to your payroll manager

If you have any enquiries please call Customer Service on **1300 650 873** between 8:30 am and 5:30 pm AEST from Monday to Friday for the cost of a local call (unless calling from a mobile or pay phone).

Information for employers

Payments should be made in accordance with your current procedures for submitting contributions and supporting documentation to First State Super.

If you are not currently making contributions to First State Super, note that you have a number of options for submitting data and making payments.

Submitting data

- Online via the internet using First State Super's Employer Online facility.
- Manual (paper) returns - you must complete an *Employer contributions details* form (E FSS 001).

Submitting payments*

- Cheque made payable to "First State Super - Application Account"
- Electronic funds transfer (EFT) to
First State Super - Application Account;
Commonwealth Bank BSB No. 062000;
Account Number 10226245
- Direct deposit to:
First State Super - Application Account;
Commonwealth Bank BSB No. 062000;
Account Number 10226245

If you have any questions about the contribution procedure or membership requirements, please call Customer Service on 1300 650 873 or email enquiries@firststatesuper.com.au

* A completed *Remittance advice* form (E FSS 006) must be sent to First State Super each time you make a payment, regardless of the payment option you are using. You can send the form by fax to 02 4298 6558 or by email to cru@pillar.com.au.